



POSITION TITLE: Partner Integration and Training Specialist

Reports To: Integration and Training Manager

Location: Kansas City, MO (full-time, in-office)

Salary Range: \$75,000 – \$90,000

ORGANIZATION OVERVIEW:

In 1988, civic leader and entrepreneur Paul DeBruce founded The DeBruce Foundation to support those in need in Kansas City and beyond. Mr. DeBruce challenged The Foundation to transcend the scope of a traditional philanthropy and embrace market forces as a lever to expand pathways to economic growth and prosperity. He assembled a transformational team of experts charged with identifying opportunities to maximize impact in the years to come.

Today, The DeBruce Foundation partners with educators, employers, and agencies to change how people pursue careers and economic well-being. Through the provision of data-informed tools, training, and resources, The DeBruce Foundation supports individuals and organizations in unlocking their potential, meaningfully navigating career transitions, and upskilling workforces. The Foundation is committed to leading with a healthy spirit of innovation and an ethos of sustainability to ensure that The Foundation's impact is both broad and deep.

POSITION SUMMARY

The Partner Integration and Training Specialist will play a central role in expanding the reach and impact of The DeBruce Foundation's Agilities© tools and training. This position is responsible for working directly with partner organizations to integrate Agilities resources into their programs, managing and nurturing our growing community of Certified Agilities Coaches, and administering high-quality in-person and virtual trainings. The Specialist will serve as both a relationship manager and a trainer, ensuring that partners and coaches have the knowledge, resources, and support needed to implement Agilities effectively.

KEY RESPONSIBILITIES

Management of Coach Community

- Serve as the primary point of contact for the Certified Agilities Coaching Community, overseeing onboarding, communications, engagement, and ongoing support.
- Design and implement engagement strategies (newsletters, online forums, spotlights, surveys) to build a vibrant, informed coach network.
- Coordinate and host recurring virtual gatherings for the community to introduce and reinforce the Agilities® Framework, strengthen learning, peer support, and best-practice sharing.
- Maintain accurate records of coach participation, certification status, and training completion.

Training Administration, Delivery & Design

- Coordinate logistics for in-person and virtual Certified Agilities Coach trainings, workshops, and webinars—including scheduling, registration, venue/tech support, and materials preparation.
- Facilitate or co-facilitate training sessions; model best practices in adult learning and inclusive instruction.
- Apply conceptual knowledge of classroom and facilitation design to develop, adapt, and enhance training curricula, materials, and participant experiences.
- Evaluate training effectiveness using participant feedback, attendance data, and outcome metrics.

Partner Integration & Relationship Management

- Support new and existing partners in embedding Agilities resources into schools, other educational entities, workforce programs, or community initiatives.
- Translate partner needs into customized implementation plans and provide hands-on technical assistance.
- Steward relationships with partner staff and leaders of organizations to ensure successful adoption.
- Gather and synthesize partner feedback to inform continuous improvement of resources and training.

Impact Tracking & Internal Collaboration

- Track partner progress, adoption rates, and coach outcomes to demonstrate impact.

- Prepare summaries, dashboards, and stories for internal and external stakeholders.
- Work closely within the Partnerships & Integration team to align strategies and share insights.
- Represent The DeBruce Foundation at partner meetings, community events, and conferences to advance brand awareness and thought leadership.

IDEAL CANDIDATE

Experience & Skills

- BA or BS degree in Business, Marketing, Communications, Social Sciences, Public Policy, Education, Economics, or related field; OR proven work experience that demonstrates competency in the required skill sets.
- At least 3–5 years of experience in facilitation, teaching, training, adult education, workforce development, partnerships, account management, nonprofit program management, or similar professional background.
- Demonstrated success in building and maintaining relationships with diverse stakeholders.
- Experience coordinating events or training (virtual and in-person) with attention to detail and participant experience.
- Ability to translate complex concepts into actionable steps for partners.
- Strong project management and organizational skills; comfortable managing multiple priorities and deadlines.
- Proficiency with online learning platforms, learning management systems, and CRM or database tools.
- Willingness and ability to travel approximately 20–40% of the time for trainings, partner meetings, and events.

Attributes & Mindset

- Passion for expanding access to Career Literacy and workforce readiness resources.
- Collaborative, proactive, and adaptable—comfortable working in a fast-paced, mission-driven environment.
- Strong written and verbal communication skills; able to craft clear messages and engaging presentations.

- Conceptual knowledge of classroom or facilitation design—understands how to structure learning experiences, build participant engagement, and apply adult learning principles.
- Detail-oriented and organized, with the ability to manage complex projects from start to finish.
- A self-starter who takes initiative and brings new ideas for enhancing partner and coach experiences.

HOW TO APPLY

Interested candidates should submit a cover letter, resume, and the names and contact information for three professional references in one single PDF to careers@mazur-co.com by 12:00 Noon CT on Friday, October 31, 2025. Applications will be reviewed on a rolling basis. The posting period may be extended if needed.

ABOUT THE DEBRUCE FOUNDATION

The DeBruce Foundation is a national foundation whose mission is to expand pathways to economic growth and opportunity. The Foundation is committed to helping individuals unlock their potential and find career pathways. By developing solutions such as the Agile Work Profiler®, we change how people pursue careers. By partnering strategically, we increase experiences and exposure to widen career opportunities, starting with youth and working across the lifespan. Learn more at www.DeBruce.org.

The DeBruce Foundation is an equal opportunity employer, and encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, and veteran status.